



Please note we have moved to

**1124 Broadway Ste A
Scottsbluff NE 69361
P 308-632-7411
800-682-5176**

Importance of drivers having a ccf in their vehicle

When a donor or supervisor calls to schedule a Random or Post Accident drug screen this can become very involved if the donor does not carry paperwork with them in their vehicle. This happens most with any donor who travels for work and may not be where they typically are. This is why we try our best to stress to the companies to make sure those donors keep kits in their vehicles. The kit consist of a Custody and Control Form, a collection cup, a Fed Ex bag and an Air Bill. This helps the person scheduling the collection better find a place. Usually if a donor has all supplies needed the process to find a facility that can do the collection is much easier. Many facilities will take a donor if they have all of their supplies. If the donor does not have the supplies, it can become complicated, as there are many facilities that do not keep supplies on hand. Many facilities will not alter a chain of custody if the donor does not walk in with one already in hand. Moreover, some collection sites also charge to alter a chain of custody. This can become costly. If we cannot find a facility that will alter nearby this causes us to find a place that will alter and this can mean a donor having to travel further than they would like to in order to get a drug screen. We try our best to keep the collection close where the donor is located, so having all supplies needed on hand makes this more manageable in most cases.

By: Jennifer Mattox

WPCI Website

Did you know we have a website you can use to access and update your random active lists, view your random selections, view and print results, schedule tests, get MIS reports, and view testing graphs! If you need help with the website or would like login information for it please contact us and we can help you get started today.

New DOT CCF's & Policies

Please make sure you have received and are using the new DOT ccfs for all DOT collections. If you have any questions or need to order more please let Jillian know. You should have also received your updated DOT policy via mail or email. Please make sure all drivers have access to a copy & make sure to have them sign the Active employee covered employee certificate of Receipt located in the first part of the new toolkit and it keep in the employee file

Key Personnel

Crystal Didier—National Account Consultant
New accounts, existing account needs, compliance Issues

Jillian Ulrich—Sales Support
Existing account changes, ordering lab supplies, etc

Kevin Huffaker—Quality Control Manger
Statistical reports, supervisor training

Jolene Hofmaier—Random Pool Coordinator
Random pool selections, updating employee lists, random pool regulations, MIS reports and assisting with DOT audits

Stephanie Garwood—Scheduler
Finds sites and schedules drug screens anywhere in the US

Danielle Spitz—Office Assistant
Back up scheduler

Ruth Buck—CCF Retrieval
Tracking of tests and ccfs's

Amy Gamboa—Accounts receivable (invoice questions)

WPCI Mission Statement

Western Pathology Consultants, Inc. (WPCI) is a team of highly motivated, empowered professionals committed to being The Nation's Premier Comprehensive Drug Program Administrator. WPCI provides high quality, competitively priced services in a timely manner with the utmost attention to detail. We deliver these services exceeding industry standards and in accordance with high ethical principles. While meeting the needs of customers, employees, and shareholders, we communicate with individuals at all levels, seeking first to understand then to be understood. We take great pride in our opportunity to enhance public awareness of substance abuse and contribute to our country's goal of a "Drug Free America".

